

Chirurgeonate Policy for the Kingdom of Lochac

1. The Lochac Chirurgeonate is made up of:

The Lochac Chirurgeon (Warranting Authority for all Chirurgeon's within the Kingdom of Lochac)

A Primary Deputy

As many secondary Deputies as required

Regional Deputies (Baronial and Shire)

Officers at Large

Warranted Mentor Chirurgeons

Warranted Journeymen

Chirurgeons In-Training

Applicants

Water Bearers

Volunteers

2. First Aid/CPR Certifications:

The minimum Australian First Aid certification acceptable to the Chirurgeonate of Lochac is, Senior First Aid certificate (SFA) with the Cardio-Pulmonary Resuscitation (CPR) component included in the FA certificate. Other acceptable certifications are Advanced First Aid. All these must be issued by an accredited and reputable training organisation such as St John Ambulance, The Australian Red Cross and Queensland/NSW Ambulance Service, etc.

Other acceptable alternatives in lieu of the Senior First Aid certificate are, licensed General Practitioners, Registered Nurses and Paramedics, etc.

All other FA certifications will be at the discretion of the Lochac Chirurgeon

3. Cardio-Pulmonary Resuscitation Component:

The Chirurgeonate is aware that under some state or territory legislations within Australia such as Queensland, the CPR component of the SFA certification is only valid for 12 months from date of issue of the Senior First Aid certificate. Therefore, it beholds each and every Chirurgeon, and in-training chirurgeon to ensure that they are aware of their state, territory or country legislation regarding the CPR component of the SFA certificate. In most other states of Australia the CPR component is valid for three (3) years from date of issue of the Senior First Aid certification.

4. Applicants:

All applicants wishing to join the Chirurgeonate Guild of Lochac are to meet the following criteria:

- a. Be of good standing and of legal age
- b. Hold a current SFA/CPR certificate or higher
- c. Hold current SCA membership.
- d. Willing to undertake an training period under a warranted Chirurgeon. (This may be waived at the discretion of the Lochac Chirurgeon depending on previous knowledge and experience, etc)
- e. All applicants are required to have a copy of their First Aid/ CPR certification, SCA membership, and proof of age, eg copy of birth certificate or drivers licence on file with the Lochac Chirurgeon before commencement of their training period is started.

5. in-training chirurgeons:

All in-training Chirurgeon's within the Kingdom of Lochac are to complete a minimum of four (4) treatments or up to four (4) events as deemed necessary by the Lochac Chirurgeon in order to advance to the level of journeyman status (4 bandaids on small cuts is not enough to assess an in-training chirurgeon's knowledge and skill) During the training period a warranted Chirurgeon will assess the in-training chirurgeon on the following:

- a. Attentiveness/Responsiveness
- b. Presence of Mind/Triage ability
- c. First Aid skills
- d. Communication skills
- e. Ability to inspire confidence in casualty

No in-training Chirurgeon will operate at an SCA event unless a warranted Chirurgeon is present. *However*, in isolated areas where there is no warranted Chirurgeon, and the trainee is geographically challenged due to distance, the in-training Chirurgeon may at the discretion of the Lochac Chirurgeon complete his or her training period under the Group Seneschal and Group Marshal.

An in-training chirurgeons should also strive to learn the policies and the procedures of the Chirurgeonate, Marshalate and the Society, and be conversant with the weapon and armour standards of the Kingdom of Lochac.

6. Warranted Chirurgeon's:

All warranted Chirurgeon's are to keep current their SFA/CPR certification or equivalent, and SCA membership in order to maintain their status on Chirurgeonate roster. Those Chirurgeon's that allow anyone of these to lapse will be placed on suspension pending renewal of their certification, and/or membership to the Lochac Chirurgeon. A Chirurgeon that is suspended cannot perform First Aid at SCA events and should not display the device of the Chirurgeonate. Any Chirurgeon that performed First Aid at SCA events whilst on suspension does so under their mundane certification, and does not have the sanction of the Chirurgeonate or SCA.

No Chirurgeon or in-training Chirurgeon will deviate from the level of First Aid training taught in Australia or New Zealand, unless the Chirurgeon is mundanely qualified to do so. In which case, they are to advise the patient of their mundane qualifications and what procedures they are about to perform. They should also advise the patient that the treatment that they are receiving is above the standard of First Aid treatment, and does not have the sanction of the Chirurgeonate or SCA.

No Chirurgeon will force their services upon any conscious casualty. If a casualty refuses First Aid treatment, the treating Chirurgeon is to document the refusal on the Chirurgeonate refusal for treatment form, and have the casualty sign it.

No Chirurgeon will treat minors unless a parent or guardian is present or a life-threatening situation exists. Unaccompanied minors are to have a minor authorisation form signed by the parent/parents or a guardian. This should be presented to the treating authority before any medical treatment can commence

7. Over the Counter Medication (OTC):

Chirurgeon's and in-training's are not to dispense medications of any sort, unless they are mundanely qualified to do so. In which case they are to advise the casualty of their mundane qualifications, and also advise them that this is above the standard of First Aid treatment, and does not have the sanction of the Chirurgeonate or the SCA.

Chirurgeon's may however pass the medication to the casualty such as a packet of paracetamol tablets, and advise them to read the instructions on the packet before taking.

Chirurgeon's may assist the patient in taking the medication; this should be done only if the patient is experiencing some difficulty.

8. Life Support Equipment:

No Chirurgeon or in-training chirurgeon will operate or use on a casualty, life support equipment, such a Oxy-Viva, Oxy-Sock, Soft Bag Resuscitator and Defibrillator etc unless they are trained, and certified in the use of such devices.

9. Infection Control Procedures:

The following procedures are to be adopted by all Chirurgeons and in-training chirurgeons within the Kingdom of Lochac before and after treatment:

- a. Chirurgeons and in-training chirurgeons are to wear disposable surgical gloves (latex or rubber depending on their own latex allergy or the patients) before commencing any FA treatment on a casualty, etc. This not only protects you but also protects the casualty.
- b. All blood spillages are to be cleaned up using household bleach.
- c. All contaminated dressings, disposable dressing packs, disposable gloves, etc should be placed in a bio-hazardous waste bag, and disposed of by incineration.
- d. All used sharps etc are to be placed into a sharps container and disposed of under the correct guidelines.
- e. All waste disposal bags and bins used in the Chirurgeonate are to be clearly marked indicating the type of waste that should be placed in them.
- f. All treatment tables etc, are to be washed with bleach or wiped down with alcohol wipes after use

10. Record of Treatment:

Treatment Summary Sheet:

All Chirurgeons and in-training chirurgeons are required by law to keep records of all treatment rendered by them. At the very least the report should contain the following:

- a. Name of casualty
- b. Event name, location, date and time.
- c. Nature of injury
- d. Cause of injury if known

- e. Treatment rendered by the Chirurgeon/First Aider
- f. Name of treating Chirurgeon/First Aider and signature

Universal Injury Report:

All major injuries that require professional medical assistance by ambulance or hospital, etc are to be documented on this form. It should contain such information as:

- a. Name of casualty
- b. Event name, location, date and time.
- c. Nature of injury
- d. Cause of injury is known
- e. Witness's names, etc, and statements
- f. First Aid action carried out by treating Chirurgeon or First Aider.
- g. Treating Chirurgeon or First Aiders name
- h. Event stewards name
- i. Marshal-in-Charges name. Note: Only required if the injury is combat related

If the casualty is taken to hospital, a Hospital Treatment form should be sent with the casualty so if any further follow up treatment or orders are given by the treating hospital, the Chirurgeonate has a record of this and continuity is maintained. If the casualty refuses the recommended treatment by the hospital, a refusal of treatment form is to be filled out and signed by the casualty.

11. Reporting:

All Chirurgeons are required by the Chirurgeonate, and the SCA, to report all injuries to the Lochac Chirurgeon. This also includes injuries/illnesses at events where a Chirurgeon is not in attendance and the casualty is treated by mundane bystanders/ambulance officers and taken to hospital for further treatment. The event steward is to report to the Chirurgeonate the facts of the incident.

Reports should be broken into two (2) sectors:

- a. Combat related injuries
- b. Non-combat related injuries

Reports are to be sent as determined by the Lochac Chirurgeon.

Combat related injuries requiring the assistance of professional medical services are also to be brought to the attention of the Earl

Marshal of the Kingdom of Lochac. These reports should be sent to both parties within fourteen days of the event.

12. Patient Confidentiality:

All Chirurgeons/First Aiders are to respect the Medical-In-Confidence of all patients under their care. No Chirurgeon/First Aider will discuss a patients medical history with anyone outside of the Chirurgeonate or Medical Profession.

13. Chirurgeon-In-Charge:

The requirements and duties of the Chirurgeon-In-Charge of an event are as follows:

- a. Must hold a current SFA/CPR or higher certification and be warranted
- b. Liaise with the event steward in regards to a budget for the Chirurgeonate (Large events only. Eg Rowany Festival)
- c. Organise enough Chirurgeons to man the Chirurgeons point on a 24 hour rotational shift. (Large events only. Eg Rowany Festival)
- d. Check current warrants and SFA/CPR certifications or equivalent of all Chirurgeons, in-training chirurgeons, applicants and volunteers before allowing them to work in the Chirurgeonate
- e. Liaise with St John Ambulance regarding support personal and backup equipment
- f. Arrange equipment etc for the set up of the Chirurgeonate
- g. Liaise with the Water Bearers Guild regarding water bearers. If the Guild is not in attendance then ensure that all have their own personal drinking vessels (Infection Control)
- h. Know the location and phone numbers of all hospitals, medical centres, poisons information centre, chemists and ambulance service within the location of the event.
- i. Keep account of all injuries treated during the event.
- j. Arrange daily ice supply for the Chirurgeonate. (Large events only. Eg Rowany Festival)
- k. Finalise a Chirurgeonate report with a breakdown of combat and non-combat related injuries within fourteen days of the event, and forward to the Lochac Chirurgeon, Event Steward, and the Marshal-In-Charge.